

## MEETING AGENDA

|             |  |                      |
|-------------|--|----------------------|
| PROJECT:    | Iowa State Capitol – Master Plan Update        |                      |
| PROJECT #:  | 08042  |                      |
| DATE/ TIME: | March 6, 2009                                  |                      |
| LOCATION:   | Iowa State Capitol – Senate Chambers (Room 22) | Time: 10:30am – Noon |
| RE:         | Steering Committee - Kickoff Meeting           |                      |
|             |  |                      |

1. Welcome & Introductions (DAS)
2. Purpose of Steering Committee – Identify Roles (DAS)
3. Capitol Complex Update (DAS)
4. Goals for Today
  - a. Informational Gathering – Better understanding of issues, strengths, and opportunities.
  - b. Review and establish project goals – (What would make this a success in your eyes?)
  - c. Establish April meeting date / dates
5. Project Overview – What is a Master Plan, how does the process work?
6. Project Schedule: (Meet around all Capitol Planning Commission Meetings)
  - a. January 14, 2009 – Informational Gathering / Project Kickoff
  - b. April 15, 2009 – Finalize Informational Gathering / Kickoff Analysis
  - c. July 15, 2009 – Finalize Analysis / Kickoff Planning and Concepts
  - d. October 21, 2009 – Finalize Planning / Begin Plan Production
  - e. January 13, 2010 Completion Date (Ready for Session in 2010)
7. Review Project Understanding
  - a. The Master Plan will exhibit a world class vision by combining modern sustainable principles and historical significance.
  - b. The Master Plan is intended to be a living document, not a prescription.
  - c. Parking and Transportation will be a key component in the planning.
  - d. All planning efforts should concentrate on bringing more people to campus.
  - e. The project will address sustainability and energy independence, which will include geo-thermal energy, wind energy, pervious paving, etc.
  - f. Safety and Security issues will be addressed in the plan.
  - g. The project will analyze existing data to understand the space needs of the complex moving forward including a look at the Mercy Capitol complex.
  - h. The project will have a draft completed by January 2010 for Legislative Session.
8. Project Questions – Feedback
9. Discuss April Meeting Date and Time
10. Adjournment

Iowa State Capitol Master Plan Update  
Steering Committee Questionnaire

March 6, 2009

Name:

1. The one thing that makes me excited about this project is .....
2. The Master Plan update will be successful if .....
3. The impression I want a visitor to take away from this campus is...
4. The most important element in this Master Planning effort is.....
5. The Master Plan update will fall short if....

6. How do you want a State employee to describe where they work?
7. Every employee wants to be valued by their employer. How could the State demonstrate that value on this campus?
8. What services are currently missing on Campus? (i.e. gym, adequate bike parking, efficient mass transit, etc.)
9. Since we last met, what new ideas do you have?
10. Should this project be environmentally responsible and adopt the Governor's sustainable policy?
11. How connected should the campus be to its' neighbors? (i.e. East Village and Capitol View neighborhoods). What form might this take?
12. Do employees have sufficient transportation choices for getting to the Capitol Complex?

13. The first project I would implement on the Capitol Complex would be.....